

Regular Council

May 20,

2024

The meeting was called to order at 7:30 p.m. Mayor Jarvis presiding.

**ROLL CALL**

The following Village Council members were present: Keith Bacin, Adam Gongwer, Aaron Hoptry, Wynn Kearns, Kim Little, Jeff O'Brien and Todd Wise.  
Other officials present: Administrator Peter Them and Assistant Finance Director Rachel Fagan.  
Residents and other guests: John Fort, SN and Garry Schroeder SN of Mansfield Power Squadron.

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION** Mayor Jarvis presented Boat Safety Proclamation to John Fort, SN and Garry Schroder, SN of Manfield Power Squadron. As the summer boating season approaches, the Ohio Department of Natural Resources (ODNR) underscores the critical importance of boating safety and wearing a life jacket by being an active participant in the National Safe Boating Week campaign, which runs from May 18-24.

**APPROVAL OF MINUTES**

Motion by O'BRIEN to approve the minutes of May 6, 2024 Regular Council Meeting.  
Seconded by LITTLE.  
Roll call. Yea: 5; Nays: 0; Abstain: 2 (Kearns & Wise).  
Motion carried.

**FIXING TIME OF ADJOURNMENT**

Motion by GONGWER to set the time of adjournment for 8:00 p.m. Seconded by BACIN.  
Roll call. Yeas: 7; Nays: 0; Abstains: 0.  
Motion carried.

**COMMUNICATIONS FROM CITIZENS**

Mayor Jarvis requested any Village resident wishing to address Council concerning Council business to please stand, state their name and address for the record, and their purpose for attending Council. No statements were made.

**COMMITTEE REPORTS**

RULES AND PERSONNEL: No report.  
FINANCE: Met before tonight's Council Session.  
SAFETY SERVICE: No report.  
PUBLIC UTILITIES: No report.  
STREETS & SIDEWALKS: Committee meets June 3, 2024 at 6:30 p.m.  
BUILDINGS & GROUNDS: Keith Bacin joined Parks Superintendent, Todd Ward, for ride along during the workday.

**FINANCE REPORT**

As reported by Assistant Finance Director Rachel Fagan:

Mrs. Fagan reported the month of April has been balanced. May 1<sup>st</sup> payroll was pushed to June, but all has been corrected.

Motion by LITTLE to approve Finance report.

Seconded by WISE.

Roll call. Yeas: 7; Nays: 0; Abstains: 0.

Motion carried.

**ADMINISTRATIVE DIRECTOR'S REPORT**

As reported by Mr. Peter Them:

Arbor Day on the square was a success.

Bicentennial basketball backboard shattered when a boy was making a slam dunk. He called the police Department immediately. We are replacing with no cost to the honest citizen. Possible issues may have previously existed with this backboard. Both backboards were replaced as a precaution.

Finance Committee met with Modern Office Methods (MOM). We will be making a recommendation at June 3<sup>rd</sup> Council meeting regarding document scanning proposal.

The new software for water department is 90% complete. Upon completion of the installation, we will start with finance software then income tax software installs.

Due to much rain all water and street departments have been sharing employees for mowing tasks. Councilman Kearns noted the unfinished dirt space behind the Pickleball Court. Mr. Them said they are considering a sidewalk and finishing steps later.

Councilman Kearns asked about property at 520 Highridge Court. Mr. Kearns noted many potential zoning violations on the property. Including, but not limiting to, curb was cut out, total property usage is more than 25%; the property owners appear to be using 90%. Numerous neighbors have complained.

Also noted was the hidden storage container behind the trees at the corner of Steam Corners Road and Salem.

Councilman Little asked if Mr. Getz will be adding topcoat to his newly developed allotment. Mr. Them has spoken with Mr. Getz regarding the topcoat and the hydrant that was knocked off.

Mayor Jarvis noted Mr. Them won the Soccer U9 State Championship.

**Mayor's report**

As reported by Mayor Bob Jarvis:

Todd Ward, Parks Supervisor, Brenda and I attended Tree City USA in Worthington for our 39<sup>th</sup> year award.

We recognized Carol Parkison for her 40 years of service on Tree Commission by planting a tree in her honor on the square.

I attended Clear Fork Swimming Club grand opening/ribbon cutting last Saturday.

**POLICE CHIEF'S REPORT**

No report

Councilman Bacin reported that golf cart traffic has increased during the weekends, traveling in the area of Cedarwood and Fox Roads. Councilman Little also noted that the electric scooters have picked up; little girls flying all over the roads in Woodside neighborhood.

**PARLIMENATARIAN REPORT**

As reported by Councilman Bacin:

Council summer schedule begins in June. First Monday through June, July, and August will be only one meeting and summer casual attire accepted.

**ORDINANCES AND RESOLUTIONS**

**Ordinance No. 24-23 by Mr. Kearns**

**A ORDINANCE AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH K.E. MCCARTNEY & ASSOCIATES, INC., FOR THE VILLAGE OF LEXINGTON LEAD SERVICE LINE INVENTORY PROJECT, AND DECLARING AN EMERGENCY.**

Motion by KEARNS to waive rules of Council requiring that an Ordinance comes from a standing committee.

Seconded by LITTLE.

Roll call. All yeas: 7 – 0.

Motion carried.

Motion by KEARNS to waive rules of Council requiring that a Ordinance is read on two separate occasions.

Seconded by LITTLE.

Roll call. All yeas: 7 – 0.

Motion carried.

Motion by KEARNS to adopt.

Seconded by LITTLE.

DISCUSSION: Ohio EPA requirement.

Roll call. Yeas: 7; Nays: 0; Abstains: 0

Motion carried.

**Resolution No. 24-24 by Mr. Little**

**A RESOLUTION TO APPROVE PAYMENT OF AN INVOICE BASED ON A THEN AND NOW CERTIFICATE, AND DECLARING AN EMERGENCY.**

Motion by LITTLE to waive rules of Council requiring that an Ordinance comes from a standing committee.

Seconded by WISE.

Roll call. All yeas: 7 – 0.

Motion carried.

Motion by LITTLE to waive rules of Council requiring that a Ordinance is read on two separate occasions.

Seconded by WISE.

Roll call. All yeas: 7 – 0.

Motion carried.

Motion by LITTLE to adopt.

Seconded by WISE.

DISCUSSION: Discussed last Council meeting. AEP bill.

Roll call. Yeas: 7; Nays: 0; Abstains: 0

Motion carried.

**OLD BUSINESS**

No comments were made.

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**NEW BUSINESS**

No comments were made.

**MISCELLANEOUS**

No comments were made.

Motion by BACIN to adjourn  
before the appointed hour.

Seconded by LITTLE.

Roll call. Yeas: 7; Nays: 0; Abstains: 0

Motion carried.

**Meeting was adjourned at 7:58 p.m.**

Respectfully submitted,

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Brenda Barton  
Clerk of Council

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Bob Jarvis  
Mayor